

**TOPA INSURANCE COMPANY**  
**PRODUCERS' HANDBOOK – COMMERCIAL LINES**

**C.O.C. QUESTIONNAIRE**

(Attach with ACORD application)

Named Insured: \_\_\_\_\_

Construction Location: \_\_\_\_\_

Description of work to be done: \_\_\_\_\_

Estimated Cost of the job: \$ \_\_\_\_\_ Estimate length of the job: \_\_\_\_\_

What is the intended occupancy? \_\_\_\_\_ Total Area: \_\_\_\_\_

Will the insured be the owner/occupant? \_\_\_\_\_

Does the insured plan to sell part or all of the completed project? \_\_\_\_\_ Give details \_\_\_\_\_

Will the construction site be fenced and lit? \_\_\_\_\_

What additional security is available? (i. e. 24 hour guards, guard patrol, locked structure for building materials, watchman, fire extinguishers, etc.) Describe: \_\_\_\_\_

Name of General Contractor: \_\_\_\_\_ License No. \_\_\_\_\_

Name of General Contractor's Insurance Carrier and Limits: \_\_\_\_\_

(Minimum of \$1,000,000 limit is required with

Product/Completed Operations Coverage)

Is the insured a Builder, Developer or Contractor? \_\_\_\_\_ Describe: \_\_\_\_\_

If insured is a Builder, Developer or Contractor, will sub-contractors be hired? Yes  No  If yes:

Are sub-contractors licensed? Yes  No  Do you obtain evidence of insurance? Yes  No

Is this a mid-term C. O. C. project? Yes  No ; If yes: what percentage is completed? \_\_\_\_\_%

Is this a REHAB/renovation? Yes  No  If yes, what is:

The value of the existing structure? \$ \_\_\_\_\_

The value of the Work to be Completed? \$ \_\_\_\_\_

The nature of renovation (i. e. - electrical, cosmetic, structural, etc.) \_\_\_\_\_

The estimated length of the job? \_\_\_\_\_

If this is a mid-term COC project or REHAB/renovation, what fencing, lighting or other security is currently in place?

Applicant's Signature \_\_\_\_\_

Date: \_\_\_\_\_

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