



**Submit to: BLISS & GLENNON**  
For submission directions, see last page.

# Apartment Product Application – All States

YOU CAN OBTAIN A QUOTE BY PROVIDING THE INFORMATION IN SECTION I - INSTANT QUOTE BELOW, SUBJECT TO THE REMAINDER PROVIDED PRIOR TO BINDING.

## I. INSTANT QUOTE INFORMATION

Instant Quote is only available for accounts with no losses in the past 3 years. If there is loss history, please complete the entire application.

Applicant's Name: \_\_\_\_\_

Form of Business:     Individual     Corporation     Partnership     LLC     Other \_\_\_\_\_

Location Address: \_\_\_\_\_  Same as mailing address.

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Description of Operations:

How many individual units are there at this location? \_\_\_\_\_

Is any portion dedicated for commercial occupancy?  Yes  No

If Yes, what is the area dedicated for commercial occupancy? \_\_\_\_\_ sq.ft.

Is this space:  Occupied or  Vacant

Is this space:  Operated by Applicant or  Leased to Others

Are there any student residents at any location?  Yes  No (Not Applicable in D.C.)

If Yes, the percentage of student residents at any location does not exceed 20%  True  False

Are there any subsidized residents at any location?  Yes  No (Not Applicable in CA, CT, DC, ME, MA, NJ, OR, UT, VT, WI)

If Yes, the percentage of subsidized residents at any location does not exceed 20%  True  False

### Property Section

Construction:     Frame     Joisted Masonry     Non-Combustible     Masonry Non-Combustible  
 Modified Fire-Resistive     Fire-Resistive     Other \_\_\_\_\_

Protection Class: \_\_\_\_\_

Requested Cause of Loss:     Basic     Special

Requested Valuation:     Replacement Cost     Actual Cash Value

Deductible:     \$1,000     \$2,500     \$5,000

Coinsurance:     80%     90%     100%

Building Limit \$ \_\_\_\_\_

What year was the building constructed? \_\_\_\_\_

What is the square footage of the entire structure? \_\_\_\_\_sq. ft.

Business Personal Property Limit \$ \_\_\_\_\_

Business Income with Extra Expense Limit \$ \_\_\_\_\_

Coinsurance per above OR Monthly Limit of Indemnity:  1/3  1/4  1/6

### Liability Section

Occurrence Limit:     \$100,000/\$200,000     \$300,000/\$600,000     \$500,000/\$1,000,000     \$1,000,000/\$2,000,000

Number of Swimming Pools \_\_\_\_\_ Number of Playgrounds \_\_\_\_\_ Number of Sports Courts \_\_\_\_\_

Is there a lake?  Yes  No    If Yes, how many acres? \_\_\_\_\_

Is there a Full Time Maintenance Staff or Superintendent on premises?  Yes  No

Does the applicant utilize a Real Estate Property Manager?  Yes  No

| Name | Relationship/Interest | Address | City, State, Zip | AI                       | LP                       | M                        |
|------|-----------------------|---------|------------------|--------------------------|--------------------------|--------------------------|
|      |                       |         |                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|      |                       |         |                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|      |                       |         |                  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**II. LOSS INFORMATION FOR THE PAST 3 YEARS**

**Property Coverages**

None, or provide detail below.

| Year  | Status      | Incurred | Description |
|-------|-------------|----------|-------------|
| _____ | Open/Closed | \$ _____ | _____       |
| _____ | Open/Closed | \$ _____ | _____       |
| _____ | Open/Closed | \$ _____ | _____       |

**Liability Coverages**

None, or provide detail below.

| Year  | Status      | Incurred | Description |
|-------|-------------|----------|-------------|
| _____ | Open/Closed | \$ _____ | _____       |
| _____ | Open/Closed | \$ _____ | _____       |
| _____ | Open/Closed | \$ _____ | _____       |

**III. ADDITIONAL PROPERTY INFORMATION**

If you own the building and it is older than 10 years old, please complete the following:

Age of roof \_\_\_\_\_yrs.

Roof Type:  Flat  Wood Shake  Shingle  Metal  Tile  Slate  Other \_\_\_\_\_

Plumbing Type:  PVC  Copper  Lead  Galvanized  Other \_\_\_\_\_

What type of burglar alarm is on the premises?  Central Station  Local  None

**IV. ELIGIBILITY CRITERIA**

- No bankruptcies, tax or credit liens against the applicant in the past 5 years  True  False
- Applicant is the owner of all properties  True  False
- Coverage has not been cancelled or non-renewed in the last 3 years (not applicable in Missouri)  True  False  
If False, advise reason \_\_\_\_\_
- All development and construction operations are complete, no part is still in course of construction and no structural renovations are ongoing or planned during our policy term  True  False
- No locations in which wood-burning stoves, space heaters or temporary heating devices are used or permitted for use  True  False
- No boarding or rooming houses  True  False
- Functioning and operational smoke detectors in all units and/or occupancies  True  False
- No location with an age restrictive covenant  True  False
- Occupancy is at least 70% occupied at each location (not applicable if location has been newly constructed or purchased by applicant – within the last 12 months)  True  False
- No Assisted Living or Group Home facilities  True  False
- No location is being converted into condominium units  True  False
- For any building built prior to 1978, 100% of the electric wiring is on functioning and operating circuit breakers  N/A  True  False
- For any building built prior to 1978, there is no aluminum wiring or knob & tube wiring  N/A  True  False
- A minimum of an initial 6 month lease is required for all new tenants  True  False

**Property**

- Functioning and operational fire extinguishers located in all units  True  False
- No tenants have been evicted within the last 60 days and none are in process of being evicted  True  False

**General Liability**

- No more than 500 total units for all locations  True  False
- No armed security guards  True  False
- Applicant re-keys or will re-key all locks prior to leasing to new tenants (not applicable if rented on seasonal/timeshare basis)  N/A  True  False
- Any building over 3 stories is equipped with a fully enclosed, fire protected stairwell, or a fully functioning fire escape  N/A  True  False
- Any security bars on windows are equipped with internal safety release mechanisms  N/A  True  False
- Any building over 7 stories is 100% sprinklered  N/A  True  False
- Swimming pools are completely surrounded by fence with a self closing gate, depths are clearly marked, signs clearly posted, life safety equipment is readily available, with no diving boards  N/A  True  False

**V. ADDITIONAL APPLICANT INFORMATION**

What year did the applicant purchase the property? \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_ (if different than the location address above)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address of primary contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Inspection Contact Name: \_\_\_\_\_ Telephone/Email Address: \_\_\_\_\_

**Virginia Notice:** Statements in the application shall be deemed the insured's representations. A statement made in the application or in any affidavit made before or after a loss under the policy will not be deemed material or invalidate coverage unless it is clearly proven that such statement was material to the risk when assumed and was untrue.

**Minnesota Notice:** The clause "and/or authorization or agreement to bind the insurance." is replaced with "Authorization or agreement to bind the insurance may be withdrawn or modified based on changes to the information contained in this application prior to the effective date of the insurance applied for that may render inaccurate, untrue or incomplete any statement made with a minimum of 10 days notice given to the insured prior to the effective date of cancellation when the contract has been in effect for less than 90 days or is being canceled for nonpayment of premium."

**Colorado Fraud Statement:** It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

**District of Columbia Fraud Statement: WARNING:** It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**Florida Fraud Statement:** Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

**Kentucky Fraud Statement:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

**Maine and Washington Fraud Statement:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**New Jersey Fraud Statement:** Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

**New York Fraud Statement:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

**Ohio Fraud Statement:** Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**Oklahoma Fraud Statement: WARNING:** Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

**Pennsylvania Fraud Statement:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

**Tennessee and Virginia Fraud Statement:** It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

**Fraud Statement (All Other States):** Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Applicant's Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

If your state requires that we have information regarding your Authorized Retail Agent or Broker, please provide below.

Retail Agency Name: \_\_\_\_\_ License #: \_\_\_\_\_

Main Agency Phone Number: \_\_\_\_\_

Agency Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_



**SAVE or PRINT** this application, then submit to Bliss & Glennon (see next page). Thank you!

Submit by fax or email to the regional office that serves your primary location:



**West**

San Francisco, CA  
Morgan Hill, CA  
Redondo Beach, CA  
Santa Clarita, CA  
San Diego, CA

Fax: 415-955-1924  
Fax: 408-778-6096  
Fax: 310-372-1903  
Fax: 661-297-7619  
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